

ExpressCard 3000

Instant Issuance Card Personalization System Preventive Maintenance Checklist

To close the maintenance call after completing ExpressCard 3000 preventive maintenance, Service Technicians must fill out both pages of this checklist and send it to MagTek Support Services, either via e-mail to Support@MagTek.com as an photo/image/PDF file, or via fax to (651) 486-8760.

Required preventive maintenance steps and supporting detail are provided in these documents:

- *D99875607 ExpressCard 2000 / ExpressCard 3000 Hardware Service Manual*
- *D998200294 Preventive Maintenance Procedure, ExpressCard 3000*

Service Summary			
Serial No.:		Date (MMDDYY):	
Components Replaced:		Software Revision:	
		Firmware Revision:	
Patches Applied:		Total Card Count:	

Technician Information					
Service Technician:					
Servicing Company:					
Arrival Time:		Servicing Time:		Departure Time:	

Customer Information	
Call Placed By:	
Customer Name:	
Customer Signature:	

Additional Notes

Check	Maintenance Step Description
<input type="checkbox"/>	Address any specific problems reported by customer
<input type="checkbox"/>	Deep clean image printer
<input type="checkbox"/>	Clean transport rollers
<input type="checkbox"/>	Update software if required Patches applied:
<input type="checkbox"/>	Update MLB firmware if required Patches applied:
<input type="checkbox"/>	Update image printer firmware if required Patches applied:
<input type="checkbox"/>	Service hopper module
<input type="checkbox"/>	Service XY transport module
<input type="checkbox"/>	Service exit transport module
<input type="checkbox"/>	Clean inside device
<input type="checkbox"/>	Service image printer module
<input type="checkbox"/>	Service embosser module
<input type="checkbox"/>	Service electronics
<input type="checkbox"/>	Service cover
<input type="checkbox"/>	Perform final tests
Service Notes / Feedback on Procedure:	

Before departing the service location, send both pages of this checklist to MagTek Support Services, either via e-mail to Support@MagTek.com as a photo/image/PDF file, or via fax to (651) 486-8760. The maintenance call will not be closed until MagTek receives both pages of this document.