

# ExpressCard 2000

## Instant Issuance Card Personalization System Preventive Maintenance Checklist

To close the maintenance call after completing ExpressCard 2000 preventive maintenance, Service Technicians must fill out both pages of this checklist and send it to MagTek Support Services, either via e-mail to Support@MagTek.com as an photo/image/PDF file, or via fax to (651) 486-8760.

Required preventive maintenance steps and supporting detail are provided in these documents:

- *D99875607 ExpressCard 2000 Hardware Service Manual*
- *D99875651 ExpressCard 2000 Preventive Maintenance Procedure*

Service Summary			
Serial No.:		Date (MMDDYY):	
Components Replaced:		Software Revision:	
		Firmware Revision:	
Patches Applied:		Total Card Count:	

Technician Information					
Service Technician:					
Servicing Company:					
Arrival Time:		Servicing Time:		Departure Time:	

Customer Information	
Call Placed By:	
Customer Name:	
Customer Signature:	

Additional Notes

Check	Maintenance Step Description
<input type="checkbox"/>	Clean card path
<input type="checkbox"/>	Clean transport rollers
<input type="checkbox"/>	Update software if required Patches applied:
<input type="checkbox"/>	Update MLB firmware if required Patches applied:
<input type="checkbox"/>	Update printer firmware if required Patches applied:
<input type="checkbox"/>	Service hopper module
<input type="checkbox"/>	Service XY transport module
<input type="checkbox"/>	Clean inside device Notes:
<input type="checkbox"/>	Clean card cleaning roller
<input type="checkbox"/>	Clean image print head
<input type="checkbox"/>	Service embosser module Notes:
<input type="checkbox"/>	Service electronics Notes:
<input type="checkbox"/>	Service cover
<input type="checkbox"/>	Perform final tests
Additional notes:	

**Before departing the service location, send both pages of this checklist to MagTek Support Services, either via e-mail to [Support@MagTek.com](mailto:Support@MagTek.com) as a photo/image/PDF file, or via fax to (651) 486-8760. The maintenance call will not be closed until MagTek receives both pages of this document.**